

DERMACON 2017

Kolkata, West Bengal

12th – 15th January, 2017

Steps to submit abstracts

1. You need to Login into abstract submission application as did while submission. Please use same **User Name & Password** you entered during submission.
2. Once signed in; you will see your entire submitted abstract listed. Only selected Abstract item will have upload button.
3. Only PPT or PPTX format can be uploaded.
4. You can click on **Choose File** then click on **Upload** button.
5. Wait till you get message "**File uploaded successfully**".
6. You can call Conference Secretariat in case of any clarification.

General Guidelines for E- Poster

1. All e-posters should be uploaded before 24th December 2016 (15:00 IST). Please note that after 24th December 2016 you will no longer be able to upload your e-poster
2. To be eligible for the e-poster you must be a registered delegate of DERMACON 2017.
3. In case you are using Photoshop to create your e-poster, please ensure that its resolution is at least 200 dpi.
4. Hyperlinks and animated images are not permitted for e-posters and will be non-functioning.
5. After submission, no further modification can be made. Any material that is attached to an email cannot be processed.
6. You will receive automated confirmation e-mail once your material has been successfully uploaded.
7. Afterwards, DERMACON 2017 will check all uploaded e-posters, and any e-poster, which do not adhere to the e-poster guidelines, will be automatically rejected.
8. ***For the benefits of delegates we are now accepting both materials in PDF and PPT/PPTX format. Kindly find the following instruction for more detailed guidelines.***

Guideline for e Poster in PDF format

1. Material in PDF format should have one page only, in landscape format.
2. To assure the best quality of your e-poster, we recommend that the PDF file has the size of an AO sheet (1189 mm X 841 mm or 46.81 inches X 33.11 inches)
3. The e-poster should content name of the presentation, name of the presenting author only.

Guideline for e Poster in PowerPoint PPT and PPTX format

1. To assure the best quality of your e Poster, we recommend presentation made in the form of MS-PowerPoint (*.ppt or *.pptx) with a screen ratio of 16:9 (landscape)
2. PowerPoint should contain no more than 6 slides
3. The first slide should contain the name of the presentation, name of the presenting author only.
4. There should NOT be more than 8-10 lines and each line should not have more than 8-10 words in each slides

General Guidelines for Oral presentation

Presentation Upload:

You are requested to upload your presentation before 24th of December, 2016 (15:00 IST). Please note that after 24th of December you will no longer be able to upload your presentation. Afterwards, DERMACON 2017 will check all uploaded presentations, and any presentations, which do not respect the presentation guidelines, will be referred back to the presenting author for necessary modification. No modification can be done 24 hour before your presentation.

Presentation Technology:

Each meeting room is equipped with a laptop and a projector. To assure high quality and near seamless transition between talk and speakers, a network based presentation system will be used. Please note that personal laptop and Notebook cannot be connected in the lecture rooms.

Presentation format:

Only material in the form of MS-PowerPoint (*.ppt or *.pptx) with a screen ratio of 16.9 (landscape) will be accepted.

If you are using PowerPoint 2007 or older please do not forget to upload your video files separately as they cannot be embedded into the presentations.

Please note maximum number of slides for Award Paper & Free Papers must be 16 only.

Additional Instruction for Award paper:

In award papers the presenter should not reveal the names of the institution or the co-investigators or guides and teachers to avoid bias. Also use of unnecessary animations and transitions will be seen as distraction and can be marked negatively. There should NOT be more than 7-8 lines and each line should not have more than 8-10 words in each slides of award paper presentation. Award paper presentation should NOT exceed 7 minutes time. Only judges can ask questions to award paper presenters, no question from audience will be allowed in award paper papers.

Additional Instruction for Free paper:

Free paper presentation should not exceed 7 minutes time. There will be 3 minutes discussion time after each presentation for. There should NOT be more than 7-8 lines and each line should not have more than 8-10 words, in each slides of free paper presentation.

Conflict of Interest:

All presenters should declare their conflicts of interest within the first two slides of the presentation.